



BIG HOLE WATERSHED COMMITTEE POSITION DESCRIPTION

Position:	Restoration Specialist
Reports to:	Restoration Program Manager
Classification:	Non-Exempt
Open Date:	July 16, 2018
Close Date:	July 30, 2018 or until filled

Background

The Big Hole Watershed Committee (BHWC) is a stakeholder-based group that coordinates management of the Big Hole River, its tributaries, and adjacent lands established in 1995. The mission of the Big Hole Watershed Committee (BHWC) is to seek understanding of the river and agreement among individuals and groups with diverse viewpoints on water use and management in the Big Hole Watershed. The Big Hole Watershed Committee includes all interests that may be affected by water use and management in the Big Hole Watershed and are willing to seek practical solutions that benefit all interests. Private landowners, sportsmen, federal and state land managers, local government officials, outfitters and guides, and conservation groups compose the membership. Success is achieved by building trust, partnerships, and working together.

Position Description

This position reports to the Restoration Program Manager and assists with development, implementation, and monitoring of restoration work in the Big Hole River watershed. The position is expected to hold hours near 40 hours per week during summer months, less during winter months with an estimated minimum 1560 annual hours. The hourly rate is \$18/hour for an estimated annual minimum salary of \$28,080/year. This position is considered full time and is eligible for benefits including paid time off, holidays, health coverage, and other benefits. A computer and other equipment will be provided. Successful applicant will provide own required resources including phone, internet connection, and work space.

This position has strong opportunity for growth as funding and need allows, particularly based on the initiative of the applicant.

Work Location

This position will provide services in the Big Hole River Watershed. Attendance will be required at some BHWC meetings. The successful applicant will attend other meetings in the watershed or the surrounding area. Ability to travel across southwest Montana is required. Employee will provide own reliable transportation or use provided rental vehicles. The work location of this position and benefits will be negotiated upon selection, but within or in close proximity to the Big Hole watershed is preferred. The majority of work will be within or in close proximity to the Mount Haggin Wildlife Management Area in the first two years.

Responsibilities

1. *Monitoring*
Implement monitoring tasks as assigned, including measuring stream flows, water temperatures, downloading or setting continuous monitoring equipment, photo point collection, and vegetation cover and weed surveys.
2. *Project Analysis and Development*
Work may include compiling and displaying projects, data, analysis, or monitoring

information including GIS, graphic display, written summaries, or other communication means or analysis of developing projects, current projects, or past projects.

3. *Program Development*
Initiating incorporation of upland and forest health into watershed restoration project work.
4. *Crew Oversight*
Work may include leading or directing small crews of sub-contractors, Montana Conservation Corps, volunteers, students, or other groups in tours, project work, or other project related tasks.
5. *Outreach*
Work may include providing information on BHWC website, assisting with BHWC meetings, and providing presentations to a wide range of audiences.
6. *Other Work*
Work may include other organizational support work as assigned by the Executive Director or Restoration Program Manager.

Education and Experience

A bachelor's degree is required. An emphasis in natural resources, biology or related field is preferred. At least two years experience in restoration and conservation required.

Knowledge, Skills, Abilities

1. Strong commitment to landowner-based conservation and to the vision of the Big Hole Watershed Committee. Must maintain a good working knowledge of BHWC's programs.
2. Strong competence and experience in watershed ecology including river ecology, fish and wildlife ecosystems and the potential threats or to those ecosystems. In particular, mining and smelting impacted systems, water quantity and quality, and fisheries.
3. Highest level of personal and professional integrity. Outstanding relationship building skills. Excellent communication skills both verbal and written. Able to work effectively with and wide range of partners and people throughout the watershed.
4. Ability to work well and be flexible in a growing and changing environment. Ability to function independently with minimal oversight and as part of a team.
5. Strong computer skills including Microsoft Office Suite and GIS.
6. Able to coordinate many different activities and tasks at once.
7. Experience working and driving in rural, mountain environments safely.

Physical Demands: Can sit for long periods. Constant use of office equipment such as telephones, computers, and printers are necessary. Extensive field work in difficult terrain, wading in streams, in a wide range of weather and environmental conditions will be required. Some travel will be required.

How to Apply:

The deadline for applications is Monday, July 30, 2018 or until the position is filled.

Please send a cover letter describing your interest in the position, resume, and a minimum of 3 professional reference contacts by e-mail to: info@bhwc.org. If you prefer, you may submit your application in hard copy to:

Big Hole Watershed Committee, PO Box 21, Divide, Montana 59727

For more information, please contact Pedro Marques, Restoration Program Manager, by e-mail at pmarques@bhwc.org or phone at 406-552-2369.

The above is intended to describe the general content of and requirements for the performance of the job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements.